



**Our Bank. Our Future!  
Think Solo**

## **SECURITY RISK & COMPLIANCE OFFICER**

The Development Bank of the Solomon Islands, (DBSI), re-established under the Development Bank of Solomon Islands Act No. 12 of 2018 is the Solomon Islands' only development financing institution whose aim is to provide financial assistance to new and existing enterprises (including individuals, partnerships, co-operatives and companies); and, to assist in the promotion, establishment, maintenance or development of any industry; and to perform any other functions conferred on it by the Act. The Bank is seeking to appoint a dynamic, innovative and commercially astute professional to the role of **Security Risk & Compliance Officer**.

The role is to support the departmental teams and Relationship Managers with operational and administrative matters primarily related to client's establishment, credit approval processes and meeting regulatory and internal reporting requirements.

### **Major Responsibilities :**

- Evaluate credit worthiness by processing loan documents and applications.
- Inputting data into the Bank's Loans Debtor System.
- Justify approval or denial decisions and report on them.
- Operate in compliance with regulations and laws and adhere to lending compliance guidelines.
- Review active loan files to determine if any documents are missing or what can be done to help the process along.
- Utilize professional judgement to determine which potential borrowers represent good risk opportunities for the organization.
- Develop loan applications by evaluating applicants' information and documentation.
- Consult with clients about their lending needs to help them achieve their financial goals, including the collection and analysis of information about their clients' financial situation.
- Evaluates loan applications and documentation by informing applicant of additional requirements.
- Prepares and submits timely and accurate loan files.
- Updates job knowledge by participating and educational opportunities, reading professional publications, maintaining professional networks, and participating in professional organizations.
- Assisting applicants' complete application forms.
- Help customers by answering questions and responding to requests
- Maintain customer confidence by keeping loan information confidential.

### **Qualification & Experience:**

- Bachelor degree in finance, accounting, economics or other business-related studies from a recognized tertiary institution

Applications addressing the above requirements, including a cover letter, a detailed curriculum vitae and three referees with email and telephone contacts should be emailed to: [anume@dbsi.sb](mailto:anume@dbsi.sb) under the following subject: **"Security Risk & Compliance Officer - DBSI"**.

For further inquiries, please contact Gregory Fakaia, DBSI Corporate Services Manager, First Floor, Anthony Saru Building, Honiara. Ph:44470, Email: [anume@dbsi.sb](mailto:anume@dbsi.sb)

Applications close: 4:00pm Friday

31st January 2025. No late application will be accommodated.